

Approved as amended March 5, 2012

**Town Meeting Coordinating Committee  
Meeting of Monday, February 27, 2012, 3:00 – 5:00 pm  
First Floor Meeting Room, Town Hall**

Present: Peggy Roberts, Mary Streeter, Nonny Burack, Adrienne Terrizzi, Carol Gray, Patricia Holland, Alan Powell.

Peggy called the meeting to order at 3:07 p.m.

Adrienne reported that hearing loops are not eligible for Community Preservation Act grants.

### **1. Town Meeting Member Election**

*Information for Write-Ins:* Peggy sent a notice on write-in candidates to the League of Women Voters. She read it aloud. We agreed it would go to the Amherst Bulletin as a letter to the editor, and a shorter version to Amherst Media for broadcast. Peggy will send copies of it to Mary and Alan. Peggy noted that write-in candidates must formally accept their elections before the Town Clerk will post their names.

*TM Member Acceptances:* As of today, there were still no candidates for 29 TM seats. Totals so far:  
Prec. 1: 32      Prec. 2: 26      Prec. 3: 15      Prec. 4: 18      Prec. 5: 18      Prec. 6: 20      Prec. 7: 31  
Prec. 8: 34      Prec. 9: 41      Prec. 10: 20

The vacancies are in Precs. 3, 4, 5, 6, and 10.

Pat asked how people can find out what precinct they are in. This could be explained using the official map of the new precincts.

### **2. Work for Town Meeting**

*Job Lists and Calendar:* Peggy discussed the 2009 jobs list for a previous warrant review and bus tour as a model. We agreed that this year we will not form a calendar but instead keep track of the jobs and when done in order to make up a list for next year. At our Feb. 6<sup>th</sup> meeting, we had a list of Important Spring Dates.

*Guidelines for Visuals:* Mary and Alan reported on the Presentation Subcommittee meeting of Thursday, Feb. 23<sup>rd</sup>, that Kris Pacunas would answer the list of four questions given to him. Peggy wants information on presenting visuals in TM to go out ten days before the Warrant Review, by April 1st.

*Warrant Review:* Peggy handed out "Preparing for Warrant Reviews." The Warrant Review will be held April 10<sup>th</sup>. Alan and Peggy will meet March 30<sup>th</sup>, 4 PM, to discuss it. That meeting must be posted.

*Bus Tour:* Peggy noted Carol's 2009 list of jobs for the bus tour. Pat said she had updated it and will send around her draft. Carol, Pat, and Alan will set a date to discuss this year's bus tour.

*Page on Town Website:* Mary reported that the schedule and other kinds of information are posted.

*TMCC Election:* Peggy reported that Harrison Gregg considered the idea of holding the election on the same side of the auditorium as the TM check-in desk is, if Sandra approves. Peggy will send an email to Harrison about this arrangement and ask him to contact Sandra to discuss the location of the election booth. The table with handouts could be moved for that one night to just behind the back row of seats.

### **3. Calendar and Scheduling of Meetings**

The next TMCC meetings are on Mondays at 3 PM. The one on March 5<sup>th</sup> will be in the Lower Meeting Room of the Bangs Center. Nonny cannot come March 12<sup>th</sup>. The April 16<sup>th</sup> meeting will be at the Police Station.

For Precinct Meetings, we will each run at least one.

**4. Minutes of 2/6/12:**

We accepted the minutes as amended.

Nonny noted we need to plan for orienting the newly elected TM members.

The meeting adjourned at 4:35 PM.

Submitted by Patricia Holland, Clerk

Documents for the meeting:

- Agenda
- "Preparing for Warrant Reviews, 2/13/12" and same dated 6/3/11
- Minutes of February 6, 2012 meeting